

nighthawks™

Contributor Submission

Content submission form for the Nighthawks Music review website

Contributor Name

Date

Version 1.0

September 26

Contributor Submission Form

Fill in what applies. Skip what doesn't. We're not precious

Before You Start

This is for writers pitching or submitting articles. It isn't for sending us music to review, because Nighthawks isn't open for that yet.

PITCHING
Complete parts 1 to 3 and stop there.

SENDING A FINISHED PIECE
Complete the lot. Read the Contributor Style Guide first, it'll save us both time.

About You

Byline (the name that appears on the piece) For a more detailed understanding, go to: https://trint.com/creator-hub/what-is-a-byline

Email (will not be published)

Phone (will not be published)

Website, portfolio or social links

Short Bio (50 to 80 words. Who you are, and why you care about music. This goes on your contributor profile.)

Contributor Submission Form

The Piece

Category

- [ ] Feature
- [ ] Artist
- [ ] Album
- [ ] Song
- [ ] List
- [ ] News

Artist(s) in this piece (as they should appear as a tag)

Album, song or subject

The Pitch

Keep these short. A few sentences each is plenty.

Approximate word count

When would you like it published? (if it matters)

What's your way in? (the moment, memory or angle that opens the piece)

Why this music? (we only write about music we rate. What do you love about it?)

Why does it belong on Nighthawks? (what will a reader get from it that they won't get elsewhere?)

Contributor Submission Form

Front of House

These show on the article page and on the article cards around the site.
Take a look at the examples on page 7 of the Contributor Guide (Headline, Subtitle & Excerpt).

Headline (clear, specific, honest)

Subtitle (one short line saying what this is)

Excerpt (one or two sentences, under about 160 characters, it doubles as the search description)

The Piece Itself

Article (Paste your article below, or send it as a separate .docx or Google Doc and tell us where to find it.)

Contributor Submission Form

Music, Links and Tags

Tracks or albums to embed or link (Spotify, Apple Music or similar links, one per line)

Related Nighthawks articles or playlists (if any genuinely connect)

Official artist website

Label or release page

Interviews and source material (link the original where possible, not a site quoting a site)

Other sources used

Contributor Submission Form

Images & Rights

If you feel as though you would like to supply us with images to run alongside the article, please provide as much info as possible.
One row per image. If you can't tell us where an image came from, we can't use it. Landscape images work best for the header.

If you wish to only provide copy, Nighthawks will source appropriate images.

	Image file name	Photographer / Creator	Source	Caption or Credit
1				
2				
3				
4				
5				

Contributor Questionnaire

On our site, we pride ourselves on showcasing any of the contributors to the site. As a part of this, we add the bio you added earlier in the document along with a series of questions so the readers can have a unique insight into you and your experiences.

If we choose to publish your article/s, we will upload this info with a headshot.

You can see examples here: https://www.nighthawks.music/authors

Questionnaire

First Album:

First Concert:

Best Live Gig I Ever Saw:

I'd Kill to See:

The Album that Changed Me:

I'll Dance Everytime to:

All Time No.1 Song:

Best 3 Album Run Ever:

3 Dinner Party Guests:

Playing at My Funeral:

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Before You Send

- [ ] I confirm that it's my own work, not lifted from another publication.
- [ ] It's about the music and your experience with it, stayoing clear of an artist's looks, intelligence, personal life and mental health unless it's directly relevant, properly sourced and there's a good reason to raise it.
- [ ] The article is aligned with Nighthawks' tone with an approach framed in the sort of thing I'd say to a friend/ mate.
- [ ] It has a point of view, with no star, number or grade attached.
- [ ] Australian English is used throughout the article.
- [ ] Song and album titles are in single quotation marks.
- [ ] No long dashes anywhere.
- [ ] Names, titles, dates and credits are checked.
- [ ] Quotes are verified and attributed.
- [ ] I've proofread it.
- [ ] Image credits and rights are supplied.
- [ ] Headline, subtitle, excerpt and bio are supplied.

Nighthawks use only

Editor

Date received

Status (received, revisions requested, approved, scheduled, published)

- [ ] Recieved
- [ ] Revision Request
- [ ] Approved
- [ ] Scheduled
- [ ] Published

Editorial Notes


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Image #1

Image file name

Photographer / Creator

Source

Licence / Rights

Caption or Credit

Image #2

Image file name

Photographer / Creator

Source

Licence / Rights

Caption or Credit

Image #3

Image file name

Photographer / Creator

Source

Licence / Rights

Caption or Credit